



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

February 18, 2010

Gardner Altman, Treasurer
Bob Etheridge for Congress Committee
P.O. Box 28001
Raleigh, NC 27611

**Response Due Date:
March 25, 2010**

Identification Number: C00311555

Reference: Statement of Organization, received 1/20/10

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following item:

- You have failed to disclose an electronic mail address for your committee on your Statement of Organization (FEC Form 1). Commission Regulations require that all House and Senate committees provide the Commission with an electronic mail address. (11 CFR 102.2(a)(1)(vii) & (viii))

As of January 1, 2007, the Federal Election Commission will begin sending all courtesy mailings **exclusively by electronic mail**. Reporting reminders and mailings concerning changes in the law will no longer be sent to committees by U.S. mail. Please amend your Statement of Organization to include a current electronic mail address.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

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